Rules and Administration Committee Report

November 2020 General Membership Meeting

Co-Chairs: Christopher Busby & Stephen M. Miranda

We submit the following as voted upon Bylaws Amendment(s) recommendations to be deliberated and voted on by the General Membership:

1) Creation of Board Chair role
    a) **6.06 VICE-PRESIDENT:** At the request of the President, or in the event of the absence or disability of the President, the Vice-President shall perform the duties and possess the powers of the President. And to the extent authorized by law, the Vice-President shall have such other powers as the Board may determine, and shall perform such other duties as may be assigned by the Caucus. Vice President shall serve as CHAIR OF THE BOARD, responsible for creation of agenda of the board, running of the board meeting, facilitation of the committee structure, consideration of voting privileges of the board chair position, and voting privileges of the President.
2) Treasurer Officer Position & Acknowledgement of Trustee and Officer responsibilities.
    a) **6.01 BOARD MEMBERS:** The Board members of the Caucus shall be the President, and eight (8) Trustees. The President shall be elected by the general membership to a one-year term. Trustee Positions Numbered 1, 3, 5, and 7 shall be elected on odd numbered years to serve two (2) year terms. Trustee Positions Numbered 2, 4, 6 and 8 shall be elected on even numbered years to serve two (2) year terms. It shall be the duty of the Board of Trustees at its first meeting to elect persons from among the Trustees to fulfill the duties of Vice President and Secretary for one (1) year from the elected trustees. It shall be the duty of the Board of Trustees at its first meeting to elect persons from among the larger body of the membership to fulfill the duties of Treasurer for one (1) year. Trustees and officers of the board shall sign written acknowledgement of duties upon assumption.
3) Caucus General Membership voting.
    a) **4.02 VOTING:** The rules of Caucus voting shall be established in the standing rules of the organization with aim towards transparency and accuracy of reports. Only eligible members as outlined in the membership guidelines shall be allowed to vote. Resolutions are carried when passed by a simple majority unless otherwise specified in these By-Laws or any applicable Standing Rules. Proxy voting is not allowed unless otherwise specified in these by-laws or applicable standing rules. (Proposed amendment) *This provision shall be effective upon adoption of the standing rules of voting.*

4) Caucus Board voting.
    a) **7.04 BOARD VOTES:** Proxy voting is not allowed; a Board member must cast their vote either in person or via electronic medium. A Board member shall be counted present if they are participating via electronic medium.
5) Caucus Officer continuity.
    a) **6.16 VACANCIES:** All vacancies on the Board created by death, resignation, or removal shall be filled by a special election to be announced at the regular meeting of the Caucus at which the vacancy is announced and conducted at first regular meeting immediately following this meeting. Candidates may be nominated at either of these two (2) meetings. This special election shall be held at the last of these two (2) meetings. Individuals elected to fill the Board vacancy MUST assume the Board responsibility of the preceding trustee (Secretary, Treasurer) until the end of the interim term, unless the position is otherwise designated and approved by board vote.
6) Caucus shall remove all gendering in the Bylaws and Standing Rules.